



# Peterborough & The Kawartha Home Builders Association

## Membership Application

Please complete and return with full payment

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing address (if different than above): \_\_\_\_\_

Company Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website Address: \_\_\_\_\_

Federal Business # \_\_\_\_\_

WSIB or Sole Proprietor # \_\_\_\_\_

Municipal License # \_\_\_\_\_

Trade License # \_\_\_\_\_

Tarion Builder Registration # (if applicable) \_\_\_\_\_

*Note: Portions of the information you have provided will be utilized, as stated, on the Association's website and in the annual Membership Directory, unless indicated otherwise.*

### Membership Category (please check **one** only)

Builder / Developer (    )

\*Renovator (    )

Trade Contractor (    )

Manufactured Home Supplier (    )

Supplier/Manufacturer (    )

Service/Professional (    )

*\*To qualify for this category, a RenoMark™ Contractor sublicensing agreement with PKHBA is to be signed and submitted with the \$250 co-op fee + GST*

If applicant is a partnership or corporation, please list partners, directors and shareholders below:

Name	Position	Telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

**General Information:**

- 1. Number of years in business: \_\_\_\_\_
- 2. Have you previously owned a business? \_\_\_\_\_
- 3. If so, what was the name of that business? \_\_\_\_\_
- 4. Have you claimed bankruptcy in the last five years? \_\_\_\_\_
- 5. If so, what is the date of discharge? \_\_\_\_\_

**PROTECTION OF PRIVACY AGREEMENT**

**References**

Pursuant to the requirements of *The Federal Privacy Act*, it is required that you agree we may obtain and/or verify the particulars of your company financial information and business practices specific to those requested in the application and that the references provided with whom you have business and financial dealings may be permitted to disclose such information to the Peterborough & The Kawarthas Home Builders Association.

**Publication**

In submitting this application, you also affirm that the company information provided is accurate and consent to its use for such purposes of the promotion of membership, government liaising, public education, new products and services, internet information and networking (banking and credit card information excepted) at all levels of the Canadian Home Builders Association, local, provincial and national.

I, \_\_\_\_\_, agree to follow the foregoing.  
*Signature of the Applicant*

**Additional Declaration for New Home Builders**

I commit that all new homes built by my company that are eligible for warranty coverage will be enrolled in a new home warranty program.

I, \_\_\_\_\_, agree to follow the foregoing.  
*Signature of Applicant*

**Financial References**

(If the company name differs from the applicant's name, or the company's financial institution resides outside of the province of Ontario; please provide a letter from the corporate head office acknowledging/accepting financial responsibility for the applicant)

Is the bank account listed under the Applicant Company Name? Yes \_\_\_\_\_ No \_\_\_\_\_

If not, under what name is the bank listed: \_\_\_\_\_

Name & Address of Bank:

\_\_\_\_\_

Branch number	Contact Person	Telephone
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\_\_\_\_\_

**Association Sponsor:**

(must be a current member of the Peterborough & The Kawarthas Home Builders Association)

Company

Contact Person

Telephone

**Business References:**

(not to include sponsor, employees, partners, directors, shareholders of the applicant)

Company

Contact Person

Telephone

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Company History**

Brief description of company in 50 words or less (which may be used in Association publications):

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The applicant acknowledges that approval of membership is subject to the following:

- The current year's membership fees as per fee schedule. Payment is to accompany this application. Current year includes November 1, 2009 to October 31, 2010.
- The Board of Directors of the Peterborough & The Kawarthas Home Builders Association has the right to refuse this application, or request additional information. Should this application be refused, the membership fee shall be returned to the applicant without interest.
- It is agreed that **all fees, costs and charges** attributed to the applicant shall bear interest at 1.5% per month (18% per Annum) should the Peterborough & The Kawarthas Home Builders Association not receive payment within 30 days of the date such fees, costs and charges are incurred by the applicant.
- G.S.T. Registration # R 122204902

**I hereby acknowledge receipt of the Association's Code of Ethics and promise to operate my firm in accordance with the spirit and intent of this Code of Ethics. I understand that violation of any portion of the Code of Ethics will be subject to disciplinary procedures.**

Signature of Applicant

Print Name

Date

Please make cheques payable to: Peterborough & The Kawarthas Home Builders Association Inc.  
494 The Parkway, Unit 2, Peterborough, ON K9J 7L9

VISA     Master Card    Card # \_\_\_\_\_ Expiry \_\_\_\_\_

Signature \_\_\_\_\_ Print Card Holder's Name \_\_\_\_\_

*Note: 3 % surcharge added to total of all Visa/Mastercard payments*

# Code of Ethics

Members shall comply with applicable building codes of Canada as a minimum standard for construction and shall work toward its improvement in the interests of structural sufficiency, safety, and health.

Members shall plan their sites and homes to conform to the principles of good community planning and support for the environment.

Members shall deal justly with their employees, subcontractors, and suppliers of all goods and services.

Members shall deal honestly and fairly with their customers and stand behind the quality of their work and service commitments.

Members shall exchange information and experience, and encourage research on materials, technical advancements and building techniques in order to provide the best value for their customers.

Members shall avoid all conduct or practice detrimental to the house building industry, to the Association, to the good name or reputation of any of its members, or its customers.

Members shall commit to continuing learning through human resource policies and practices, including employment practices which treat employees as assets.

Members shall actively promote health and safety principles.

Members shall treat their competitors, including their property and ideas, with respect.

These responsibilities are freely and solemnly assumed as they form part of an obligation as Members of the Peterborough & The Kawarthas Home Builders Association.